

# **E-TENDER DOCUMENT**

**Tender No: NSCD/15014/01/e-tender/14/25-26(Civil)**

**E-tender for Selection of  
Consultant for Preparation of DPR & Consultancy for Project Execution of  
Bharatiya Kaal Avadharana Museum, Planetarium and an  
Iconic Sculpture at Taluka Veraval, Gir Somnath District,  
Gujarat.**



**Ministry of Culture  
Government of India**



## **NATIONAL SCIENCE CENTRE DELHI (NSCD)**

Pragati Maidan near Gate no.-1  
Bhairon Marg, New Delhi-110001

**UNIT OF  
NATIONAL COUNCIL OF SCIENCE MUSEUMS  
(Ministry of Culture, Govt. of India)**

## **Disclaimer**

The information contained in this Request for Proposals document (“**RFP**”) or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisers, is provided to Applicants on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor invitation by the Authority to the prospective Applicants or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Consultancy. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Applicants is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise, however caused, arising from reliance of any Applicant upon the statements contained in this RFP.

The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

The issue of this RFP does not imply that the Authority is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the Consultancy and the Authority reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

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**INVITATION TO BIDDERS**

1. NSCD, invites e-Tenders under two bid system from eligible bidders for **Preparation of DPR & Consultancy for curation & Project Execution towards establishment of Bharatiya Kaal Avadharana Museum and Planetarium at Taluka Veraval, Gir Somnath District, Gujarat.**
2. The plot area spans approximately 20-25 acres. The museum & Planetarium is to be setup suitably in the site for proper dispersion of visitors and the remaining space to be used for landscaping and sculpture display under canopy etc. The built-up area of the museum, Planetarium and iconic sculpture etc. to be restricted to 20000 Sq. m. (subject to change). The museum is expected to be a vibrant hub in the region for the visitors & tourists.
3. The Tender document containing the details of qualification criteria, submission requirements, brief objectives & scope of work, and evaluation criteria, etc. can be downloaded from the Central Public Procurement Portal at [www.eprocure.gov.in](http://www.eprocure.gov.in) as well as from [www.nscd.gov.in](http://www.nscd.gov.in)
4. Further details/clarifications, if any, may be obtained from the Executive Engineer, NSCD during working hours. Ph: **011-7438693716-17**. Email: [nscdelhicivilsection@gmail.com](mailto:nscdelhicivilsection@gmail.com) & [nscd01@gmail.com](mailto:nscd01@gmail.com)

Note: The NSCD reserves the right to cancel this NIT and/or to invite NIT afresh with or without amendments, without liability or any obligation for such request for NIT and without assigning any reasons thereof. The NSCD reserves the right to amend/add further details in the NIT.

## **1. INTRODUCTION**

### **1.1 Background**

The National Science Centre, Delhi (hereinafter called 'NSCD'), is seeking a globally renowned, qualified and financially sound firm or consortium to develop the proposed museum complex on the concepts of time, eternity etc.; planetarium and iconic large sculpture/s as detailed in the scope of work. This ambitious project aims to create a best-in-class museum to serve as cultural pilgrimage destination in the state of Gujarat celebrating India's cultural, historical, and civilizational heritage, while preserving the architectural integrity of these iconic buildings.

The appointed lead consultant and their multi-disciplinary team (including experts in curation, content development & exhibition design) will provide a design proposal and be responsible for end-to-end architecture and exhibition design services. All works must adhere to prevailing globally benchmarked museum design and sustainable practices.

This museum is a flagship project designed as a leading cultural institution and prominent tourist destination. The museum will showcase Indian historic event corroborated using archaeo-astronomical events to establish the authenticity of the concepts, representing unique artistic and cultural expressions. This expansive complex will integrate art spaces with immersive experiences, visitor engagement and centres for educational programmes highlighting India's rich heritage and its unbroken journey through time.

The museum is expected to have an average estimated footfall of around one million visitors per annum.

### **1.2 Request for Proposals**

Proposals are hereby invited for engaging a capable agency to provide comprehensive curation, architectural & exhibition design services including preparation of DPR etc. for the aforementioned project. The agency will be expected to deliver design solutions in accordance with the scope, specifications, and timelines detailed in this Request for Proposal (RFP). The selection will be carried out through an open, competitive process in accordance with the procedure laid out in this document.

### **1.3 Due Diligence by Applicants**

Applicants are advised to familiarize themselves fully with the scope, location, conditions, and requirements of the project before submitting their proposals. They are encouraged to review the available documents, attend the Pre-Bid Meeting, and raise queries or clarifications within the stipulated timeline.

### **1.4 Availability of RFP Document**

The RFP document is available for download on the Central Public Procurement Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) and the official website ([www.nscd.gov.in](http://www.nscd.gov.in)). No fee is required to access or download the RFP.

### **1.5 Validity of Proposal**

The Proposal submitted shall remain valid for a period of **180 days** from the date of opening of the Financial Bid.

## 1.6 Brief Description of the Selection Process

The selection process shall follow a two-stage **Quality and Cost Based Selection (QCBS)** methodology.

- In **Stage 1**, proposals will be evaluated on technical parameters including past experience, qualifications of key personnel, and the technical presentation on the proposal, curation of galleries, architectural designs, technical expertise etc. to be reviewed by an expert committee.
- In **Stage 2**, financial proposals of only those applicants who score a minimum of 70% in technical evaluation (both in documentation and presentation individually) will be opened.
- Final selection shall be made based on a combined technical and financial score, with 70:30 weightages respectively.

## 1.7 Currency and Payments

All quotes shall be in Indian Rupees (INR) and all payments to the agency shall be made in INR only.

## 1.8 Schedule of Selection Process

1	Name of the Work	:	<b>Selection of Consultant for Preparation of DPR &amp; Consultancy for Project Execution of Bharatiya Kaal Avadharana Museum, Planetarium and an Iconic Sculpture at Taluka Veraval, Gir Somnath District, Gujarat.</b>
2	Location	:	<b>Taluka Veraval, Gir Somnath District, Gujarat</b>
3	Cost of Tender Document	:	Nil
4	Earnest Money Deposit (EMD) (Refer to <b>Annexure – VII</b> )	:	Rs. 24,00,000/- (Rupees Twenty-Four Lakh only) Exemptions available to MSMEs if participating as a single entity as per extant policy.
5	Performance Guarantee Amount	:	5% of the value of Work Awarded within 15 days of issuance of LOI
6	Stipulated period for Completion of Project	:	36 months or till the closure of the project whichever is later.
7	Validity of Bid	:	180 days from the date of opening of Financial Bid of tender.
8	Start Date & Time of Publishing Tender	:	31.12.2025 as per portal time
9	Date of start of raising / seeking information / clarification	:	31.12.2025 as per portal time
10	Date of Pre-bid meeting	:	14.01.2026 at 11.00 AM Venue: National Science Centre, Delhi (Conference Hall, Ground floor) Pragati Maidan, Bhairon Road, New Delhi – 110001
11	Last Date & Time of raising/seeking information/clarification in writing, if any	:	15.01.2026 up to 11.00 AM The mail seeking information/queries can be sent in writing to the following email: <b>nscdelhicivilsection@gmail.com</b>
12	Start Date for submission of Tender Document	:	15.01.2026 at 3.00 PM
13	Last Date & Time for submission of bid	:	24.01.2026 at 3.00 PM
14	Online Opening of Technical bid	:	25.01.2026 at 3.00 PM
15	Date, time & place of Technical Presentation	:	To be intimated later through email
16	Online Opening of Financial bid for eligible bidders	:	To be notified on CPP Portal

## **1.9 Communications**

All communications, including queries and submissions, must be directed via email to: [nscdelhicivilsection@gmail.com](mailto:nscdelhicivilsection@gmail.com) The official portal for accessing tender documents is: <https://www.eprocure.gov.in>

## **2. INSTRUCTIONS TO APPLICANTS**

### **2.1 Scope of Proposal**

2.1.1 Detailed description of the objectives, scope of services, deliverables and other requirements relating to this project are specified in the scope of work in this RFP. In case an applicant firm possesses the requisite experience and capabilities required for undertaking the project, it may participate in the Selection Process either individually (the "Sole Firm") or as lead member of a consortium of firms (the "Lead Member") in response to this invitation (the lead member must be an Indian firm). The term applicant (the "Applicant") means the Sole Firm or the Lead Member, as the case may be. The manner in which the proposal is required to be submitted, evaluated and accepted is explained in this RFP.

2.1.2 Applicants are advised that the selection of agency shall be on the basis of an evaluation by the Authority through the Selection Process specified in this RFP. Applicants shall be deemed to have understood and agreed that no explanation or justification for any aspect of the Selection Process will be given and that the Authority's decisions are without any right of appeal whatsoever.

**2.2** The Applicant shall submit its Proposal in the form and manner specified in this RFP. The Technical proposal shall be submitted in the form enclosed and the Financial Proposal shall be submitted in the form enclosed in this RFP as annexures. Upon selection, the Applicant shall be required to enter into an agreement with the Authority in the form specified in this RFP.

### **2.3 Conflict of Interest**

2.3.1 An Applicant shall not have a conflict of interest that may affect the Selection Process or the Consultancy (the "Conflict of Interest"). Any Applicant found to have a Conflict of Interest shall be disqualified. In the event of disqualification, the Authority shall forfeit and appropriate the Bid Security as pre-estimated compensation and damages payable to the Authority for, inter alia, the time, cost and effort of the Authority including consideration of such Applicant's Proposal, without prejudice to any other right or remedy that may be available to the Authority hereunder or otherwise.

2.3.2 The Authority requires that the agency provides professional, objective, and impartial advice and at all times hold the Authority's interest's paramount, avoid conflicts with other assignments or its own interests, and act without any consideration for future work. The Agency shall not accept or engage in any assignment that would be in conflict with its prior or current obligations to other clients, or that may place it in a position of not being able to carry out the assignment in the best interests of the Authority.

### **2.4 Number of Proposals**

No Applicant or its Associate shall submit more than one Application for the Consultancy. An Applicant applying individually or as an Associate shall not be entitled to submit another application either individually or as a member of any consortium, as the case may be.

## **2.5 Cost of Proposal**

The Applicants shall be responsible for all of the costs associated with the preparation of their Proposals and their participation in the Selection Process including subsequent negotiation, visits to the Authority, Project site etc. The Authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.

## **2.6 Acknowledgement by Applicant**

2.6.1 It shall be deemed that by submitting the Proposal, the Applicant has:

- (a) made a complete and careful examination of the RFP;
- (b) received all relevant information requested from the Authority;
- (c) acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the RFP or furnished by or on behalf of the Authority or relating to any of the matters.;
- (d) satisfied itself about all matters, things and information, including matters, necessary and required for submitting an informed application and performance of all of its obligations there under;
- (e) acknowledged that it does not have a Conflict of Interest; and
- (f) agreed to be bound by the undertaking provided by it under and in terms hereof.

2.7 The Authority shall not be liable for any omission, mistake or error on the part of the Applicant in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP or the Selection Process, including any error or mistake therein or in any information or data given by the Authority.

## **2.8 Right to reject any or all Proposals**

2.8.1 Notwithstanding anything contained in this RFP, the Authority reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.

2.8.2 Without prejudice to the generality of the RFP, the Authority reserves the right to reject any Proposal if:

- (a) at any time, a material misrepresentation is made or discovered, or
- (b) the Applicant does not provide, within the time specified by the Authority, the supplemental information sought by the Authority for evaluation of the Proposal.

Misrepresentation/ improper response by the Applicant may lead to the disqualification of the Applicant. If the Applicant is the Lead Member of a consortium, then the entire consortium may be disqualified / rejected. If such disqualification / rejection occurs after the Proposals have been opened and the highest-ranking Applicant gets disqualified / rejected, then the Authority reserves the right to consider the next best Applicant, or take any other measure as may be deemed fit in the sole discretion of the Authority, including annulment of the Selection Process.

## **2.9 Clarifications**

Applicants requiring any clarification on the RFP may send their queries to the NSCD by email: [nscdelhicivilsection@gmail.com](mailto:nscdelhicivilsection@gmail.com) in the format given above so as to reach before the date mentioned in the Schedule of Selection Process.



**2.10** The NSCD reserves the right not to respond to any questions or provide any clarifications, in its sole discretion, shall be construed as obliging the Authority to respond to any question or to provide any clarification.

**2.11 Amendment of RFP**

2.11.1 At any time prior to the deadline for submission of Proposal, the Authority may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, modify the RFP document by the issuance of Addendum/ Amendment and posting it on the Official Website and by conveying the same to the prospective Applicants (who have purchased the RFP document) by e-mail.

2.11.2 All such amendments will be notified through e-mail to all Applicants who have purchased the RFP document. The amendments will also be posted on the Official Website along with the revised RFP containing the amendments and will be binding on all Applicants.

2.11.3 In order to afford the Applicants a reasonable time for taking an amendment into account, or for any other reason, the Authority may, in its sole discretion, extend the Proposal Due Date.

**2.12 Language**

The Proposal with all accompanying documents (the “Documents”) and all communications in relation to or concerning the Selection Process shall be in English language and strictly on the forms provided in this RFP. No supporting document or printed literature shall be submitted with the Proposal unless specifically asked for and in case any of these Documents is in another language, it must be accompanied by an accurate translation of the relevant passages in English, in which case, for all purposes of interpretation of the Proposal, the translation in English shall prevail.

**2.13 Performance Security**

An amount equal to 5% (five per cent) of the Agreement Value shall be deemed to be the Performance Security for the purposes of this RFP.

The agency / consultant who is awarded the work is required to submit a Performance Guarantee equal to 5% of bid value (excluding the GST) in the form of DD/BG/Online Transfer/FDs (pledged in the name of National Science Centre, Delhi) upon issue of Letter of Intent. On submission of this PG, the EMD submitted (if any) shall be returned / released within 2 weeks of submission of PG.

The PG may be forfeited and appropriated in accordance with the provisions hereof.

**2.14 Confidentiality**

Information relating to the examination, clarification, evaluation, and recommendation for the selection of Applicants shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional adviser advising the Authority in relation to matters arising out of, or concerning the Selection Process. The Authority shall treat all information, submitted as part of the Proposal, in confidence and shall require all those who have access to such material to treat the same in confidence. The Authority may

not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/or the Authority or as may be required by law or in connection with any legal process.

## **2.15 Clarifications**

To facilitate evaluation of Proposals, the Authority may, at its sole discretion, seek clarifications from any Applicant regarding its Proposal. Such clarification(s) shall be provided within the time specified by the Authority for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing.

If an Applicant does not provide clarifications sought under the RFP above within the specified time, its Proposal shall be liable to be rejected. In case the Proposal is not rejected, the Authority may proceed to evaluate the Proposal by construing the particulars requiring clarification to the best of its understanding, and the Applicant shall be barred from subsequently questioning such interpretation of the Authority.

## **2.16 Substitution of Key Personnel**

2.16.1 The Authority will not normally consider any request of the Selected Applicant for substitution of Key Personnel as the ranking of the Applicant is based on the evaluation of Key Personnel and any change therein may upset the ranking. Substitution will, however, be permitted if the Key Personnel is not available for reasons of any incapacity or due to health, subject to equally or better qualified and experienced personnel being provided to the satisfaction of the Authority.

2.16.2 The Key personnel identified should not be part of any other team that participated in this RFP failing which such key personnel will not be evaluated and awarded marks.

## **2.17 Force Majeure**

In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts. The term "Force Majeure" as employed herein shall mean acts of God, War, Civil Riots, Fire directly affecting the performance of the contract, Flood and Acts and Regulations of respective governments. Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the causes amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 72 (Seventy-two) hours of the alleged beginning and ending of the cause respectively. If performance under this agreement is suspended by Force Majeure conditions lasting for more than two months, either party shall have the option of cancelling this agreement in whole or part at its discretion without any liability on its part. Time for performance of the relative obligation suspended by Force Majeure shall stand extended by period for which such cause lasts.

## **2.18 Termination of Agreement by the Authority**

The Authority may, by not less than 30 (thirty) days' written notice of termination to the Agency, such notice to be given after the occurrence of any of the events specified in this RFP, terminate this Agreement if:

- a) The Agency fails to remedy any breach hereof or any failure in the performance of its obligations hereunder, as specified in a notice of suspension within 30 (thirty) days of receipt of such notice of suspension or within such further period as the Authority may have subsequently granted in writing;
- b) the Agency becomes insolvent or bankrupt or enters into any agreement with its creditors for relief of debt or take advantage of any law for the benefit of debtors or goes into liquidation or receivership whether compulsory or voluntary;
- c) the Agency fails to comply with any final decision reached as a result of arbitration proceedings;
- d) the Agency submits to the Authority a statement which has a material effect on the rights, obligations or interests of the Authority and which the Agency knows to be false;
- e) any document, information, data or statement submitted by the Agency in its Proposals, based on which the Agency was considered eligible or successful, is found to be false, incorrect or misleading;
- f) as the result of Force Majeure, the Agency is unable to perform a material portion of the Services for a period of not less than 60 (sixty) days; or
- g) the Authority, in its sole discretion and for any reason whatsoever, decides to terminate this Agreement.

#### **2.19 Termination of Agreement by the Agency/JV**

The Agency may, by not less than 30 (thirty) days' written notice to the Authority, such notice to be given after the occurrence of any of the events specified in this RFP if:

- a) the Authority fails to pay any money due to the Agency pursuant to this Agreement and not subject to dispute within 45 (forty-five) days after receiving written notice from the Agency that such payment is overdue;
- b) the Authority is in material breach of its obligations pursuant to this Agreement and has not remedied the same within 45 (forty-five) days (or such longer period as the Agency may have subsequently granted in writing) following the receipt by the Authority of the Agency's notice specifying such breach;
- c) as the result of Force Majeure, the Agency is unable to perform a material portion of the Services for a period of not less than 60 (sixty) days; or
- d) the Authority fails to comply with any final decision reached as a result of arbitration.

#### **2.20 Settlement of Disputes Amicable settlement**

The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Agreement or the interpretation thereof.

#### **Arbitration**

- a) Except where otherwise provided in the contract all questions and disputes relating to the meaning of the specifications, design, drawing, and instructions hereinbefore mentioned and so to any question, claim right, matter or thing whatsoever, in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution of the same whether arising during the progress of the work or after the completion or abandonment thereof but excluding disputes on material and workmanship which is binding on both parties, shall be referred to the sole arbitration of a person nominated by the NSCD and if the former is unable or unwilling to act to the sole arbitration, of some other person appointed by the NSCD willing to act as such arbitrator. The submission shall be deemed to be submission to Arbitration under the

meaning of the Arbitration & Reconciliation Act, 1996 or any statutory modification or re-enactment thereof for the time being in force. The award of arbitrator so appointed shall be final, conclusive and binding on all parties to this contract.

- b) It is agreed that the successful e-tenderer shall not delay the carrying out of the work by reasons of any reference to arbitration and shall proceed with the work with all due diligence and shall, until the decision of arbitration, abide by the decision of the Engineer duly conveyed to him.
- c) The Arbitrator(s) may from time to time with the consent of the parties, extend the time for making and publishing the award.
- d) The place of Arbitration shall be Delhi.

### 3. The Eligibility Criteria: -

Only those applicants who meet all the mandatory Eligibility Criteria set forth in this NIT shall be considered for further evaluation. Applicants are required to submit clear and verifiable documentation in support of each eligibility requirement. Applicants who are found eligible will then be evaluated as per the short-listing Criteria detailed in this document. The NSCD reserves the right to reject any application that does not meet the Eligibility Criteria, without proceeding to the short-listing stage.

Sl. No.	Particulars	Supporting Document
3.1	<p><b>Legal Status:</b> The applicant must be a registered entity (company, partnership, LLP, or consortium) under relevant laws in India.</p> <p>Provide Details in <u><b>Annexure - I</b></u></p>	<p>Certificate of Incorporation/ Registration; Partnership Deed, Consortium MoU (if applicable) clearly stating roles and responsibilities of each member and joint and severe liability.</p> <p>The consortium may take the form of a Joint Venture (JV). In the case of a JV, all members of the JV shall sign the contract and shall be jointly and severally liable for the entire assignment. In the case of Consortium all documents from the eligibility table have to be provided by the applicant.</p> <p>No change of JV/Consortium partner shall be allowed after the submission of RFP</p> <p>The JV/Consortium can have a maximum of 3 partners.</p> <p>In case of International Bidders, the lead partner should be an Indian.</p>
3.2	<p><b>Financial Capacity:</b> Net worth should be positive as on 31st March 2025.</p> <p>The Applicant / Lead Partner should have an average Annual Financial Turnover of Rs. 10 Cr. (exclusively from architectural design and/or relevant consultancy services) during the last three financial years ending 31st March 2025.</p> <p>Each JV/consortium partner should have a minimum of Rs. 5 Cr. average annual turn-over in the last three financial years ending 31 March 2025.</p> <p>Attach details in the format given in</p>	<p>Audited financial statements for FY, 2022-23, 2023-2024 &amp; 2024-25</p> <p>GST and PAN details</p>

	<b>Annexure-II</b> duly certified by Chartered Accountant on their letterhead in English language. (For conversion of other currencies (in case of foreign partners in consortium) into INR, the exchange rate on the day of opening of the bid will be considered).	
<b>3.3</b>	<p><b>Previous Work Experience:</b></p> <p>The Applicant should have proven experience of preparation of comprehensive DPR (for building design, MEP services including gallery / exhibition design with ancillary facilities (all complete) for similar projects.</p> <p>The applicant must also have rendered consultancy services of minimum project values as given below for architectural, structural, MEP works including museum gallery &amp; display during actual execution of the project under consideration during the last 15 (fifteen) years ending last day of the month previous to the month in which the Request for Proposal is invited:</p> <p>One similar completed national / international museum project having project of <b>Rs. 10 Crores</b> consultancy value or above in single order  <b>OR</b>  Two similar completed national / international museum project having project of <b>Rs. 6 Crores</b> consultancy value or above single order.  <b>OR</b>  Three similar completed national / international museum project having project of <b>Rs. 5 Crores</b> consultancy value or above in a single order.  (Provide details in the <b>Annexure –III</b>)</p> <p>Note:</p> <p>i), "Similar Project/relevant experience" means museums &amp; cultural spaces and/or museums with Planetarium."</p> <p>iii) In case of Consortium / JV, works of any of the members will be considered collectively.</p> <p>iv) If the DPR work has been completed and consultancy services is being rendered by the applicant for the ongoing project, it will also be considered.</p>	Work orders/engagement letters/completion certificates showing experience with project value.
<b>3.4</b>	<p><b>Key Personnel</b></p> <p>The Applicants shall have in his team the following key personnel (the "Key Personnel") who with specified experience and shall discharge their respective responsibilities as specified below</p>	<p>Attach necessary documents as per <b>Annexure-IV</b> and <b>Annexure – V</b>.</p> <p><b>Note: No key person should be part of any other team/bidder. In case it is found, the person will not be considered and evaluated for award of marks.</b></p>
<b>a</b>	<p>Principal Architect</p> <p>(Master's in architecture/ urban design/ urban planning.)</p>	Minimum of 20 years' experience (including international projects) and should have worked as Principal Architect on Architecture and Engineering Consultancy Projects for Museums / similar eligible assignments.
<b>b</b>	<p>Principal Structural Engineer</p> <p>Master's Degree in civil engineering (Structural)</p>	Minimum of 15 years' experience in designing various types of structures particularly museums, cultural centres etc. Knowledge of the latest

		construction technology is desirable. <b>He/she should have under water construction experience.</b>
<b>c</b>	MEP Expert  Postgraduate in relevant field	Minimum of 10 years of experience in delivering MEP services Museums or large-scale cultural spaces. Must have completed MEP design and supervision for museums, archival, cultural, or comparable high-sensitivity projects.
<b>d</b>	Quantity Surveyor  Should have a bachelor's degree in civil engineering	Minimum of 10 years of experience in large scale construction and infrastructure projects in preparation of BOQ and quantity estimation for Museums/cultural centres.
<b>e</b>	HVAC Consultant  Should preferably have a master's degree in mechanical engineering with specialization in Air Conditioning	Minimum 10 years of experience in large Museum / cultural centre projects. Should have done at least one district cooling complex.
<b>f</b>	Exhibition Designer  Postgraduate qualification in Exhibition Design, Museum Studies or a related discipline from a recognised university or institution.	Minimum 15 years of professional experience, with at least 8 years specifically in the field of museum or cultural exhibition design.  Must have led or played a senior role in the design and execution of major completed museum or large-scale cultural interpretation projects in India or abroad of similar scale  Experience in working on multidisciplinary projects involving collaboration with architects, curators, media and lighting consultants, content developers, and fabricators.
<b>g</b>	Museum Content Development Curatorial Expert and Research team  Curator should hold Master's Degree in Arts / History/Archaeology/ Museology /Indic Studies  Note: The researchers should have minimum of 5 years' research experience post master's degree.	Minimum of 15 years of experience in curating history / object-oriented exhibitions/ museums of national/international importance.  Possess research skills to interpret artefacts for public understanding.  The research team should have a minimum of 3 researchers.
<b>h</b>	Landscape Designer  Master's Degree in Landscape Design from reputed institutes / universities.	Minimum 15 years' professional experience in landscape design.
<b>i</b>	Sculpting Expert  Masters of Fine Arts with specialization in traditional sculpting	Should have at least 15 years of sculpting in large scale Indian traditional sculptures on different stones/media for iconic projects in India or abroad.
<b>j</b>	Digital Technology Expert  Masters in Computer Application / software engineering with specialization in AV, AR/VR	Should have 10 years of experience in designing, development and integration of latest digital technologies in museum exhibits and interpretations.

	Digital technologies used in museum environment	
<b>k</b>	Lighting Consultant Degree in electrical engineering & Postgraduate diploma/degree in Lighting Design, Museum/Exhibition Lighting, or Conservation	Minimum 10 years' professional experience in lighting design, with at least 5 years focused on museum, exhibition, gallery, or cultural spaces.
<b>l</b>	Acoustic Consultant Bachelors/ Masters degree in acoustical engineering, architectural/mechanical engineering with specialization in acoustics.	Min. 8 years of acoustic consultancy experience, with at least 5 years in cultural/museum / institutional building projects.
<b>m</b>	Fire Consultant B. Tech/Post Graduate Diploma in Fire Safety Engineering	Minimum 10 years' professional experience as Fire Safety Consultant, with at least 5 years focused on Fire Safety Design of museum, exhibition, gallery, or cultural spaces.
<b>Note: All resource personnel are compulsory.</b> The applicant should also attach <b>signed consent letters</b> of the list of associated / employed panel of expert(s) to be engaged for the project.		
<b>3.5</b>	<b>No Blacklisting:</b> The applicant should not have been blacklisted by any state / central government department, agency, corporation, urban local body, PSU, at the time of submission of the application Self-declaration on the letter head of the company	Notarized affidavit
<b>3.6</b>	<b>No Conflict of Interest:</b> Declaration of no direct or indirect involvement with potential competitors.	Signed Declaration/Undertaking from the applicant.

As per the agreement, the lead member of the JV/ Consortium as well as the roles of each member constituting the JV/ Consortium, should be clearly identified within the JV/Consortium.

#### 4. Brief Description of the Selection Process

The selection process shall follow **two-stage Quality and Cost Based Selection (QCBS)** methodology.

In **Stage 1 (Technical Evaluation)**, proposals will be evaluated on technical parameters including past experience, qualifications of key personnel; and the technical presentation.

In **Stage 2(Financial Evaluation)**, financial proposals of only those applicants who score a minimum of 70% in technical evaluation will be opened.

Final selection shall be made based on a combined technical and financial score, with **70:30 weightages respectively**.

#### 5. Bid Submission:

The e-Tenders are invited under two envelopes system. The first electronic envelope will be named as Technical Envelope & will contain documents of tenderer's/bidder's satisfying the eligibility conditions, scanned copies of EMD instrument, tender documents, NIT etc. and the second electronic envelope will be named as Financial Envelope containing Rate Quote Sheet (Ref: **Annexure-VII**). The bidder shall submit TECHNICAL BID ENVELOPE and FINANCIAL BID ENVELOPE simultaneously. The technical bids will be evaluated first and thereafter financial bids of only the eligible tenderers/bidders who's EMD in physical form is received at the Ministry of Culture, GOI before date of opening of tenders, shall be opened. These envelopes shall contain one set of the following documents:

##### A. TECHNICAL BID ENVELOPE shall contain the following documents:

- i. Digitally signed e-RFP document (along with addenda/ corrigendum, if any issued to the technical bid document) along with all its Annexures should be submitted in PDF format.

- ii. Scanned copy of EMD Instrument to be drawn in favour of National Science Centre, Delhi.  
(**Note:** The physical EMD instrument should be submitted to the TIA before the opening date and time of the technical bid.)
- iii. Scanned copy of all the documents related to eligibility criteria in the prescribed format such as technical eligibility, work experience eligibility and financial eligibility along with related supporting documents/credentials.
- iv. Scanned copy of all the declarations, duly signed and authenticated by the authorised signatories of the bidders.

**B. FINANCIAL BID ENVELOPE** shall contain the Rate Quote Sheet in .XLS format and to be submitted online only.

#### 6. Evaluation Criteria:

Based on the credentials and the documents submitted by the agencies, **Stage-1** evaluation shall be done as per the criteria given in Table 4.1 and the score awarded (TS-1).

#### Short listing Criteria for Stage-1(TS-1)

S. No.	Parameter	Max. Marks	Criteria
1.	Relevant Experience of the Applicant  <i>Note: Scoring 20 marks minimum is mandatory to qualify</i>	30	a) 20 marks for compliance of minimum criteria b) Additional 5 marks for each additional similar value of 12 Cr. and above subject to maximum of 30 mark.
2	Working experience of the company since its inception <i>Note: Scoring 5 marks minimum is mandatory to qualify</i>	10	5 marks for a minimum of 10 years. 2.5 additional marks of each international project subject to a maximum of 10 marks.
3	Financial Capacity/Turnover of applicant/lead partner  <i>Note: Scoring 10 marks minimum is mandatory to qualify</i>	20	a) 10 marks for 10 Cr. Average turnover. b) An additional 1 mark for each increment of 2 crores, for a maximum of 5 projects
4	Relevant Experience of Key Personnel (40) - * Marks to be awarded based on the profile of expert subject to max. marks for each category.		Requirements for experience and qualifications are as given above in Eligibility Criteria.
4(a)	Principal Architect	5	
4(b)	Principal Structural Engineer	3	
4(c)	MEP Expert	2	
4(d)	Quantity surveyor	2	
4(e)	HVAC Expert	2	
4(f)	Exhibition Designer	5	
4(g)	Museum Curator (3 marks for Curator and 2 marks for research team)	5	
4(h)	Landscape Designer	4	



4(i)	Sculpting Expert	2	
4(j)	Digital Technology expert	2	
4(k)	Lighting consultant	4	
4(l)	Acoustic Consultant	2	
4(m)	Fire Consultant	2	
	<b>Grand Total</b>	<b>100</b>	

**Only those agencies obtaining a minimum of 70% marks in this will be eligible for further evaluation, and making a presentation. Those who score below 70% will be rejected at this stage itself.**

**In Technical Bid Stage-2 evaluation (TS-2)**, the shortlisted agencies will be required to submit the signed NDA (**Annexure-XI**) to collect site and project related details. They will be asked to make a technical presentation on the notified Date, Time and Place within **28 days** from the date of such notification.

**The presentation will cover the overall design vision for the museum building, landscape and a specific design proposal for the proposed galleries of the project.**

The Bidder/Applicants shall be required to make a 45 min. to 1 hour power point presentation & walkthrough of their Museum Building Design concept, site layout & allied services including gallery concept design with exhibition layout covering various aspects given below in the **Jury evaluation sheet**, but not limited to it, at the location and date communicated by the NSCD in due course.

Applicants will also submit one soft copy and one hard copy (in colour printout) of all presentations and concept drawings of his presentation before the evaluation jury. The covering letter along with hard copy & soft copy of presentation should be submitted to the NSCD before making presentation of “Technical Bid Stage 2 – Technical before the Jury.

**Evaluation of Technical Bid Step - 2** shall be carried out by the Evaluation Jury formed by the competent authority of NSCD. The jury may use the following parameters to evaluate the presentations. Decision of Jury shall be final and binding and no claim whatsoever shall be entertained.

## **6.2 Evaluation Sheet for Jury members:**

### **Short listing Criteria for Stage-1(TS-2)**

<b>Parameters</b>	<b>Max. Marks</b>	<b>Marks Obtained</b>
<b>1. Design Sensitivity and Innovative Approach: (Max. marks= 50)</b>		
How creatively and effectively has the architect designed spaces for museum functions? Has the proposal made intelligent use of <b>volume, circulation, and spatial sequencing</b>	10	

<p>Visitor Experience and Accessibility</p> <p>Is the design welcoming and <b>intuitive for visitor flow</b>? Movement plan of Men (visitors, office &amp; functional staff, special guests etc.) and Materials (objects, artefacts, etc.) – entry access points, movement inside the museum to access various facilities, exhibitions, services etc. Are the <b>accessibility features</b> (for differently abled, elderly) well integrated?</p> <p>Has it addressed <b>public amenities, rest areas, wayfinding, and engagement zones</b>?</p>	15	
<p>Structural and Services Integration</p> <p>How have <b>modern MEP (mechanical, electrical, plumbing), HVAC, and fire safety</b> systems been introduced?</p>	10	
<p>Lighting and Display Systems</p> <p>Does the proposal balance <b>natural and artificial lighting</b> to protect sensitive materials while enhancing display?</p> <p>Is the integration of technology (AR, digital labels, etc.) done <b>invisibly and elegantly</b>?</p>	05	
<p>Sustainability, Green Building and Material Choice</p> <p>Is the strategy energy-efficient and resource- conscious?</p>	05	
<p>Project Management and Phasing Plan</p> <p>Is there a <b>realistic and budget estimate</b>?</p>	05	
<b>2. Exhibition / Gallery Design on the identified themes/subjects (Max. Marks = 50)</b>		
a) Overall Storyline, Curation, Design Concept & Aesthetic Appeal	10	
a) Space Planning & Satisfaction of functional needs of exhibition	10	
c) Innovativeness in presentation of the concept.	05	
d) Experiential design features	10	
e) Ergonomic & Economic features of the design	05	
g) Appropriate use of technologies to enhance experience	10	
<b>Grand Total</b>	<b>100</b>	

**6.3** Only those agencies who score a minimum of 70% in the Stage-2 (**TS-2**) will be considered further.

**6.4 Final Technical Scores (FTS):**

Weightage to the Technical Score at Stage 1 (TS-1) shall be 40% and for Stage 2 (TS-2) shall be 60% and the Final Technical Score (FTS) shall be derived as under:

$$\text{Final Technical Score (FTS)} = [(\text{TS-1}) \times 0.40] + [(\text{TS-2}) \times 0.6]$$

TS is the total technical score awarded to the bidder after technical evaluation on the basis of the formula mentioned above.

**Note: The bidders securing 70 marks or more in Final Technical Evaluation shall only be considered technically qualified for opening of Financial Bids and evaluation thereafter.**

## **6.5 Final Evaluation**

The final selection shall be based on QCBS i.e. Quality and Cost based Selection process. The Financial Bid of only those bidders/ tenderers who qualify in Step-1 & 2 of technical bid evaluation and score 70 marks or more in Final Technical Score (FTS), shall be opened at a later date and time duly notified to them in writing separately.

The % weightage to be given to Technical and Financial proposals shall be **70:30**. The Bidder with the highest weighted combined score (quality and cost) shall be selected.

**The highest technical bid will be given a technical score of 100 points. The Technical scores of the other Technical Bids will be determined using the following formula:**

$$\text{Final Technical Score of Bidder} = 100 \times [(\text{FTS of Bidder}) / (\text{Highest FTS})]$$

The lowest financial bid (FS (Low)) will be given a financial score of 100 points. The financial of the other Financial Bids will be determined using the following formula:

$$\text{Financial Score of Bidder} = 100 \times [(\text{FS (Low)}) / \text{FS of Bidder}]$$

Bids will finally be ranked in accordance with their combined technical FTS and financial FS scores:

$$S = \text{FTS} \times \text{Tw} + \text{FS} \times \text{Fw};$$

Where **S** is the combined score, and Tw and Fw are weightage assigned to Technical Bid and Financial Bid that will be 70% & 30% respectively. The bidder achieving the highest combined score will be considered to be a successful applicant and work shall be awarded to the bidder

## **7. Scope of the Work**

### **Scope of work for the agency engaged for project designing and developing the Detailed Project Report on a proposed museum at Viraval taluk, Gir Somnath District, Gujarat**

The National Science Centre, Delhi, a unit of National Council of Science Museums under Ministry of Culture, Government of India proposes to develop the proposed site as a major cultural-pilgrimage destination by establishing a museum of world-class on the Kāl Avadhāranā and Kāl Gaṇanā – the Indian concept of measuring and calculating time with an element of scientific rigor to encourage further research along with a high-tech planetarium and iconic sculpture/s.

The major components of work the agency will be required to undertake in the project are:

1. Master planning of the total space covering an area of around 20-25 acres to develop it into a cultural-pilgrimage hub to attract the visitors & tourists.
2. Creating unique architecture for the museum to act as a unique identifier in the skyline of the place.
3. Building design for the purpose of creating exhibitions, planetarium, public engagement spaces, creating iconic sculpture/s, installations & experiences, etc.
4. Liaison with the local authorities for obtaining necessary approvals for smooth execution of the project.

5. Creating hard-scaping and soft-scaping of the space with necessary interventions and horticultural works.
6. Identifying capable agencies through design competitions for award of iconic sculptural works.
7. Curation of the exhibition galleries on chosen themes and creation of content (graphics, texts, content & script writing for AVs, interior designing of common spaces and exhibition spaces, exhibition designs etc.) and preparing good for construction drawings, draft RFP document with scope of work, detailed Bill of Quantities with cost estimates, providing technical specifications of all hardware and software.
8. Overall supervision of the work being executed to ensure compliance of technical specifications, drawings and other terms and conditions of the RFP once the work is awarded to the selected bidder.

The museum will visually narrate the story of time through different exhibitions/galleries, planetarium and other attractions. The museum complex, besides the above galleries, shall include best-in-class planetarium/LED dome/5D immersive experiences, ancient science exhibits, and traditional galleries linked to the regional heritage.

Besides the galleries/permanent exhibitions depicting the above concepts, various standard features of a world-class museum are also to be created in this museum. It is also proposed that the museum complex would have an iconic monumental sculpture made in appropriate stone/other media that would withstand local saline weather for centuries under a designed canopy / inside a water body which would act as a great tourist attraction. The proposed sculpture is envisaged to be the longest / largest such statue anywhere in India.

The agency proposed to be engaged for creating this DPR shall be an internationally renowned design firm with proven experience of creating such cultural tourist attraction projects.

The agency should prepare estimated project cost for the designs proposed (with broad component or category-wise break-up) by them and present the same at the time of making technical presentation before the Jury.

### **Important**

**Only those agencies who are shortlisted for presentation will be provided with the contour map, site plan and other details on submission of Non-Disclosure Agreement:** The site plan and other basic drawings/ details related to the site and concept will be shared with the bidders only **on receipt of request** on official letterhead and after verification of the identity and credentials of the applicant, and after signing of a Non-Disclosure Agreement (NDA). Such requests will have to be emailed at [nscdelhicivilsection@gmail.com](mailto:nscdelhicivilsection@gmail.com). The format of NDA is given in **Annexure – XI**.

### **DPR shall have two phases:**

#### **Phase-I: Preliminary Project Report (PPR) & Phase II - Detail Project Report (DPR)**

**Note:** **The contour map of the plot shall be provided to the bidders / applicant on the date of the pre-bid meeting**

### **Phase –I: PPR**

#### **Part –A) Building and Services: -**

- Physical inspection of the site, conducting detailed total station method survey/digital survey of the entire plot. A copy (both hard & cad file soft copy) of the topographical survey

(showing all existing structures, tress, electric line, water bodies etc.) & Contour maps of the plot to be submitted to NSCD at no extra cost.

- Preparing & submission of Site Plan/Master Plan/preliminary drawings (Plans, Elevations & Sections) of **the proposed** building, digital planetarium, Landscape (to scale) including detailed area statement.
- Conducting Geo-technical investigation work required for the design purpose of the structures and other facilities of the project. A copy of the geo-technical investigation reports to be submitted to NSCD along with the tender document for the construction work at no extra cost.
- Site encumbrance report including entry and exit approach road provisioning & required statutory clearances.
- Preliminary cost estimate based on latest CPWD DPAR basis.

#### **Part- B) Exhibition Galleries and Displays:**

1. Kick-off Meeting & Project Understanding:
  - a) Thorough understanding of the Client's vision, objectives, budget, timeline, and stakeholder requirements.
  - b) Review of existing documentation, site surveys, and any prior studies.
2. Research, Analysis, Interpretation Strategy & Content Development:
  - a) Engagement of professional researchers and subject experts for the project.
  - b) Research on the themes on which galleries are proposed to be developed for the museum, identification of artefacts, antiquities, manuscripts, archives, narratives etc. to substantiate the subject concepts.
  - c) Development of a preliminary interpretation plan, content development & strategy in collaboration with the Client and any appointed content and curatorial teams.
  - d) Research on suitable themes for creating video content for developing 2D and/ or 3D shows in the digital dome planetarium/LED dome on suitable themes relevant to different sections of the museum
3. Functional Program & Space Planning:
  - a) Development of a detailed functional program, outlining all of required museum spaces (exhibition galleries, visitor services, educational spaces, reference library, collection storage, retail, curio-shops, back-of-house areas, outdoor experience zones) to make the project a vibrant cultural space.
  - b) Preliminary space allocation and adjacency diagrams, considering optimal visitor flow and operational efficiency.
4. Exhibition Concept Design:
  - a) Development of exhibition themes and narratives on identified themes for both indoor and outdoor spaces
  - b) Conceptual layout of galleries and outdoor exhibition/display zones.
  - c) Exploration of exhibition typologies (e.g., interactive, immersive, interpretive, experiential, contextualized, object-based, digital etc.).
  - d) Design of display cases, mounts, graphics, lighting, and AV integration.
  - e) Ensuring best mix of digital and physical exhibits to avoid digital fatigue.

- f) Development of different themes for video content /planetarium shows to be presented in the planetarium/dome theatre in 3D/2D formats and an exhibition around the theme for providing in-depth engagement/information.
5. Submission of preliminary proposed exhibition gallery concept layout drawing (2D) in 3 sets with exhibit /display / sculptures.
6. Preliminary cost estimate based on current market rate.

## Phase-II: DPR

### **Part –A) Building and Services: -**

- After getting approval of the PPR including basic Master plan scheme/preliminary architectural drawings from NSCD, preparation of detailed architectural drawings (to scale) of the museum buildings (Plan, Elevation, Section, site plan etc.), of each unit with block layout showing the location of various facilities. Perspective drawings of individual buildings/facilities and a bird's eye 3D view of the entire plot showing all proposed buildings/facilities, landscaping with complete Master Plan. Individual 3D view of the buildings/facilities also to be provided. The detail architectural drawings should be in conformity with local plan sanctioning authority /fire & other statutory norms as applicable.
- To prepare the structural design & drawing of all the buildings/structures & get it vetted through IIT's / NIT's / Central Building Research Institute (CBRI). Original copy of the design vetting report and vetted drawings along with structural design calculation to be submitted to NSCD.
- Preparation of **detailed drawings and estimate with BoQ, specifications** to be prepared and submitted based on latest CPWD / Gujarat State PWD schedule of rates for the followings Civil & Allied services of the project in line with the design scheme:
  - (i) Civil & Sanitary Plumbing.
  - (ii) Heat Ventilation Air-conditioning System (HVAC) for temperature and moisture / humidity control.
  - (iii) Fire Detection & Protection System.
  - (iv) Storm water drainage.
  - (v) Sewage system.
  - (vi) Electrical (Internal & External) system with Combined Sub-station (CSS).
  - (vii) Elevators, DG sets, Escalators, CCTV etc.
  - (viii) Land scaping with internal roads & pathways
  - (ix) General Façade Lighting / Museum Lighting including object illumination, interpretational signages etc.
  - (x) Reception, Entry Gate & Ticket counter, museum café, souvenir shop and toilet block etc.
  - (xi) Any other services required for smooth implementation of the project.

**Supporting measurement sheets/ rate analysis/ Market rate quotations/ documents to substantiate the item wise quantity & rates considered in the estimate to be enclosed.**

- Bar Chart for Construction work & allied services as above.
- Submission of an architectural model of the entire plot with science park, building and other elements in the scale of 1:200 or as approved by NSCD; preparation and submission to the

council **two sets** of identical architectural model of the building in the scale of 1:100 or as approved by NSCD; The architectural models shall be prepared with durable wood, acrylic and such other materials to show the exterior as well as interior views.

### **Part-B) Exhibition Galleries and Displays:**

After getting approval of the PPR the following works are to be undertaken:

1. Detailed Exhibition Design:
  - a) In-depth content development, curation for the development of exhibits & exhibition layouts, including precise placement of artefacts, interactives, and digital media.
  - b) Detailed design of display cases, exhibit furniture, graphic panels, and lighting schemes.
  - c) Specification of exhibition materials, fabrication methods, and technology integration.
  - d) Content development, narration and story boarding for all video contents for presentation in the dome theater and 5D theatres with voiceover in at least three languages.
2. Comprehensive Exhibition Drawings & Specifications:
  - a) Preparation of complete, coordinated exhibition fabrication drawings, including details for display cases, interactives, graphics, and AV integration including advanced technological interventions like immersive experiences.
  - b) Development of detailed exhibition specifications for fabrication, installation, and materials.
3. Cost Refinement:

**Detailed cost estimates of individual galleries, digital dome display system with planetarium software based on finalized drawings, specification & content designs/display.**
4. Bar Chart for Exhibit design, fabrication & installation work including Planetarium equipment setup.

**Supporting measurement sheets/ rate analysis/ market rate quotations/ documents to substantiate the item wise quantity & rates considered in the estimate to be enclosed.**

### **C) DPR Submittals:**

Preparation & submission of walk-through presentation of the project (through Master plan and individual buildings integrated with proposed gallery/ exhibition set up, displays, public utility spaces, outdoor facilities, land scape etc.).

Upon completion of job, 03 (three) sets of hard copies of DPR including all the detailed drawings (A3 Size) detail estimates with BOQ specification including measurement sheet and other inputs for Building, Services, Galleries & Displays as mentioned above are to be submitted along with a soft copy in editable format including CAD files/Excel file & PDF.

Tender Documentation (at the time of tendering):

- a) Preparation of tender documents, including Bills of Quantities (BOQ), conditions of contract, eligibility criteria and tender schedules, for engaging execution agencies for Building construction and allied services (Part –A) and Exhibition galleries & displays (Part-B).
- b) Preparation of detail scope of work for engaging TPQA (Third party Quality Assurance agency) for Civil construction & all allied services.

### **Phase –III:**

#### **Post DPR stage: Project Management Consultancy during tendering, execution of the work & post completion support (Post DPR stage)**

Project Management Consultancy during the tendering & project execution phase will include the following services & deliverables:

- i. Pre-qualification of Vendors/ Contractors:
  - a) Assistance in pre-qualifying suitable contractors (both for Civil & Gallery development works) for execution of the project, fabrication/installation of exhibits, development of AV content, execution of sculptural works etc.
  - b) Responding to contractor queries during the tender period.
  - c) Evaluation of submitted tenders and providing recommendations to the Client.
- ii. Release of all Good for Construction drawings (soft & hard copy) and subsequent revision drawings (6 copies of each drawing) for civil works and allied services.
- iii) Release of Comprehensive coordinated gallery layout & exhibition fabrication drawings, including details for display cases, interactives, graphics, and AV integration including advanced technological interventions like immersive experiences. (6 copies of each drawings including revision drawings)
- iv) Construction Administration & Oversight (Periodic)
  - 1. Site Supervision & Quality Control:
    - a) Periodic site visits to monitor progress, quality of work, and adherence to design specifications and guidelines.
    - b) Issuing site instructions and clarifications as and when needed.
  - 2. Review of Shop Drawings & Submittals:
    - a) Review and approval of shop drawings, material samples, and product submittals from contractors.
  - 3. Progress Meetings:
    - a) Attending and participating in site meetings with the Client, contractors, and other consultants as and when required.
  - 4. Variation Order Management:
    - a) Assessment and recommendation on any proposed variations or changes in specifications / orders.
  - 5. Material Testing, Bill Certification
    - a) Necessary material testing at site as per code provisions/norms shall be undertaken.



- b) Certification of the bills of the executing agency whenever so needed will be undertaken as per NSCD's requirements.

#### 6. As Built Drawings

Preparation and submission of 'as built drawing' 3 sets on completion of the project (for both building & services and exhibition galleries) for future records and reference.

#### 7. Practical Completion & Defects Liability Period:

- a) Issuing certificates of practical satisfactory completion for both construction & gallery exhibition work.
- b) Oversight during the defect liability period, including inspection of defects and supervision of rectification works, for a period of 6 months after the opening of the museum/galleries to the public. Defects Liability Period refers to the design deficiencies, if any, necessitating modifications out of usage of the facilities.

#### 8. Post-Completion Support

##### a. Systems Commissioning:

Oversight of the commissioning of all building systems (MEP, AV, lighting controls, security) and exhibition displays, interactives & digital interventions, planetarium system etc. for achieving design intent and efficacy.

##### b. Operations & Maintenance Manuals:

Review and approval of operations and maintenance manuals provided by the OEMs, agencies, manufacturers etc. for the equipment / systems installed in the project.

Note:

1. **The successful applicant / appointed consultant shall set up his own office or have an office of his associate consultant within 20 km radius from the site throughout the tenure of the project.** Consent letter of associate local consultant to be submitted to NSCD as the case may be, who shall be responsible for providing day to day clarification of drawings as per requirement along with monitoring & checking of the project work as per drawings & specification. Nothing extra shall be paid to the Architect on account of the above.
2. **The principal applicant or his associate experts shall have to undertake** necessary travel to the site as and when required, as such, food & lodging arrangements for the architect or his representatives at the proposed place of construction / Zonal office of the Council / NSCD headquarters as and when required shall be made by the architect at **no extra cost** for their visit. Under normal circumstances, monthly visits / meetings of the Architect and/or his representatives/experts are generally required during the tenure of the project. However, number of visits may vary as per actual site situation. Day-to-day construction supervision at site **shall be in the scope of the appointed applicant/ Consultant.**
3. The contour map of the plot shall be provided to the bidders / applicant on the date of the pre-bid meeting.

## 8. SCHEDULE OF PAYMENT

8.1 The Consultant shall be paid professional fees/execution charges in following stages in consistency with the work done:

Sl. No.	Schedule of payments as per schedule of service/scope of work.	Percentage of Payable fees at the completion of each stage	Cumulative payment made until that stage
1.	On completion of PPR Phase-I (Part A & Part B) (i.e., for Building & Services and Exhibition Galleries and Displays) to the satisfaction of the NSCD.	10% of the total Lump Sum Consultancy Fees as per contract.	10% of the total Consultancy Fees as per contract.
2.	On completion of <b>Phase-II: Part-A</b> (i.e., Detailed Project Report (DPR) for Building & Services) to the satisfaction of the NSCD & completion of <b>Phase-II: Part-B</b> (i.e., Detailed Project Report (DPR) for Exhibition Galleries and Displays) to the satisfaction of the NSCD.	30% of the total Consultancy Fees as per contract.	40% of the total Consultancy Fees as per contract.
3.	<b>Phase-III:</b> Project Management Consultancy charges during tendering & execution stage for <b>Building construction &amp; allied Services</b> (refer break-up below)	20% of Quoted Lump sum Consultancy fees to be paid as per note 1 below	60% of the total Consultancy Fees as per contract.
4.	Phase-III: Project Management Consultancy charges during the tendering & execution stage for <b>Exhibition Galleries and Displays</b> . (refer break-up below)	20% of Quoted Lump sum Consultancy fees to be paid as per note 2 below.	80% of the total Consultancy Fees as per contract.
5.	On completion & successful commissioning of the entire project & <b>obtaining occupancy certificate/ final NOC / necessary clearances</b> form all concerned authorities, Fire Dept. etc. as applicable after completion of the construction work including services.	15% of Quoted Lump Sum Consultancy fees.	95% of the total Consultancy Fees as per contract.
6.	On completion of defect liability period of 1 year form the date of issue of Completion Certificate of respective works.	Remaining 5% of total quoted lump sum Consultancy Fess.	100 % of the total Consultancy Fees as per contract.

**Note:** 1) The break-up of stages of payment for item Sl. No. 3 above (i.e., Project Management Consultancy charges during the execution stage for **Building construction & allied Services** — **(20% of Quoted Lump sum Consultancy fees)**

The scope of works shall be as under: -

- (i) Obtaining Provisional Fire NOC/Approval/Sanction of Plan of the proposed museum building from local authority and/or any other authority required for the purpose. Approval/Sanction fees required for the purpose shall be reimbursed at actuals against official receipts.

**(15% of 20% fees on lump sum remuneration)**

- (ii) Scrutiny of the submitted tenders, preparation of comparative statements and furnishing recommendations thereon & finalisation of tender procedure and selection of prospective construction agency:  
**(15% of 20% fees on lump sum remuneration)**
- (iii) After submission of all 'Good for Construction' drawings for civil work of the building/ structure etc.:  
**(15% of 20% the fees on lump sum remuneration)**
- (iv) After submission of all 'Good for Construction' drawings for electrical & other services of the building/ structure etc.:  
**(15% of 20% the fees on lump sum remuneration)**
- (v) Minor amendments of drawings as and when the necessity arises during the stages of construction and furnishing all necessary clarifications to the contractors. Periodic supervision at site as and when necessary for interpretation of drawings and specifications and to ensure that the execution of work proceeds generally in accordance with drawings, specifications and conditions of contract; checking of contractor's bill and issue of certificate for interim bills whenever so needed by Council.  
  
**(25% of 20% of the fees based on the progress of the work on pro rata basis.)**
- (vi) Checking of final bill of contractors with the assistance of engineers of Council, submission of completion certificate in the format required by the appropriate authorities. Preparation of required number of sets of completion drawings of civil and other works as finally executed at site which may be necessary for reference and records of the council and other local authorities based on the feedback data to be collected by the Architect's representative during their periodic supervision at site in consultation with the Engineers of the council.

**15% Balance fees after completion of work.**

**Note:** 2) The break-up of stages of payment for item Sl. No. 4 above (i.e. **Project Management Consultancy charges during the tendering & execution stage for Exhibition Galleries and Displays-- (20% of Quoted Lump sum Consultancy fees)**)

The scope of works shall be as under:

- (i) Release of Good for Execution Detailed drawings in suitable scale (depending on the sizes of the elements/exhibits & displays)  
**(15% of 20 % of the fees on lump sum remunerations)**
- (ii) Scrutiny of the submitted tenders, preparation of comparative statements and furnishing recommendations thereon & finalisation of tender procedure and selection of prospective agency for the said work:  
**(15% of 20% of the fees on lump sum remuneration)**
- (iii) After finalisation of tender procedure and selection of prospective agency:  
**(15% of 20 % the fees on lump sum remuneration)**
- (iv) Minor amendments of drawings as and when the necessity arises during the stages of execution and furnishing all necessary clarifications to the contractors. Periodic supervision at site as and when necessary for interpretation of drawings and

specifications and to ensure that the execution of work proceeds generally in accordance with drawings, specifications and conditions of contract; checking of contractor's bill and issue of certificate for interim bills whenever so needed by Council.

**(40% of 20 % the fees based of the work on pro rata basis.)**

- (v) Checking of final bill of contractors with the assistance of curators of Council, submission of completion certificate in the format required by the appropriate authorities. Preparation of required number of sets of completion drawings of exhibit/displays and other works as finally executed at site which may be necessary for reference and records of the council and other local authorities based on the feedback data to be collected by the Architect's representative during their periodic supervision at site in consultation with the Curators of the council.

**(15% Balance fees after completion of work.)**

## 9. FORMAT FOR SUBMISSION OF QUERIES

Pre-submission queries

The Applicants are required to provide their pre-submission queries related to the engagement in the below-mentioned format in both a PDF and an editable document.

Applicants are encouraged to attend the pre-application meeting as the authorities will showcase the broad contours of the project and engagement during the meeting.

S. No.	Section/Para and page number of the RFP	Original Section/Para	Proposed Amendment

## 10. Checklist for Applicants:

The applicant should ensure that all documents and papers submitted in this Request for Qualifications are fully attested by the authorized signatory under his signature with an official seal, wherever applicable.

The following documents form part of the RFP and should be submitted along with the RFP:

Sl. No	Document	Submitted (Y/N)	Ref page no.
1	Earnest Money Deposit (EMD) of ₹ 24,00,000 (BG/DD)		
2	Bid Security Declaration (Annexure- VIII)		
3	Authorization Letter / Board Resolution empowering the signatory		
4	Certificate of Incorporation / Registration or Partnership Deed or Consortium MoU or any other		
5	PAN and GSTIN certificates		
6	Self-attested statutory documents (e.g., CIN, GSTIN, PAN)		
7	Audited Financial Statements and Balance Sheets for FY 2022–23, 2023–24, 2024–25 (Lead Partner/Agency)		
8	Audited Financial Statements and Balance Sheets for FY 2022–23, 2023–24, 2024–25 (JV/Consortium Partner, if any)		
9	Average Annual Turnover certificate for last 3 FYs (≥₹10 Cr. for Lead; ≥₹5 Cr. for partner) (Annexure- II)		
10	Work Experience details (Annexure III) with work orders/completion certificates		
11	No Blacklisting Declaration (Annexure-VI)		

12	No Conflict-of-Interest Declaration		
13	Insolvency / Non-Bankruptcy Undertaking		
14	Consortium Agreement / Joint-Venture Agreement (max. 2 partners)		
15	Clause-by-Clause Compliance Statement (No-Deviations Certificate)		
16	Undertaking on use of genuine documents		
17	Undertaking for compliance with applicable labour laws		
18	Detailed CVs of Key Personnel (as per Annexure IV)		
19	Consent letters from experts / domain specialists (Annexure V)		
20	Digitally signed e-Tender document, including all corrigenda		
21	Bid Submission Form / Covering Letter		
22	Unpriced Bill of Quantities (BOQ) financial bid .xls template uploaded online		
23	Pre-bid queries submitted (if any), in prescribed format		
24	Proof of pre-bid meeting / site-visit attendance (optional but recommended)		
25	Any other RFP-specific declaration or annexure not listed above		

**Applicant's Information Sheet**

<b>Applicant's Information Sheet</b>		
<b>Applicant's legal name</b>		
<b>In case of Joint Venture / Consortium</b>	Lead Partner	
	Other partners	
<b>Applicant's country of constitution</b>		
<b>Applicant's year of constitution</b>		
<b>Applicant's legal address in country of constitution</b>		
<b>Applicant's Address in India</b>		
<b>Applicant's authorized representative</b> (Name, address, telephone numbers, fax numbers, e- mail address)		
<b>Attached are copies of the following original documents.</b> 1. In case of a single entity, articles of incorporation or constitution of the legal entity named above. 2. Authorization to represent the firm or JV named in above. 3. In case of JV, a letter of intent to form a JV or a JV agreement. 4. In case of a government-owned entity, any additional documents not covered under 1 above are required.		

(Signature of the tenderer/ Applicants/JV Partners)  
with company seal/rubber stamp

**Financial Statement of the Last Three Financial Years**

Each applicant or member of a JV must fill in this form

<b>Annual Turnover Data for the Last 3 Years</b>	
<b>Year</b>	<b>Amount INR</b>
2024-2025	
2023-2024	
2022-2023	

The information supplied should be the Annual Financial Turnover of the applicant or the Lead Partner of JV in terms of the amounts billed to clients for each year for work in progress or completed.

**(Signature of the tenderer/ Applicants/JV Partners) with company seal/rubber stamp**

Authentication by certified by Chartered accountant/Auditor with company seal/rubber stamp

**Work Experience**

In order to fulfil the eligibility criteria, Applicants must give details of Experience accomplished and completed successfully as under during the **last 10 years** ending last day of the month previous to the month in which the Request for Proposal is published:

- a) One similar completed national / international museum project having project of **Rs. 10 Crores** consultancy value or above in single order  
**OR**
- b) Two similar completed national / international museum project having project of **Rs. 6 Crores** consultancy value or above single order,  
**OR**
- c) Three similar completed national / international museum project having project of **Rs. 5 Crores** consultancy value or above in a single order.

Sl. No.	Name of the work/project	Start date	Finish date	Name of Employer/ Organization that placed order	Nature of Consultancy Services provided	Consultancy value & area of Exhibition /Gallery spaces designed	Remark

Note: Attach copies of certificates of completion for the projects listed above

(Signature of the tenderer/ applicants/JV Partners)  
with company seal/rubber stamp



**CV FORMAT FOR KEY PERSONNEL**

1. Name:  

First

Middle

Last
2. Profession:
3. Education:
4. Nationality:
5. Membership of Professional Associations:
6. Employment Record:


7. Work undertaken that best illustrates related work (clearly showing role played, duration of input, complexity of work undertaken, and core competencies)

Name of assignment or project: Year: Location: Client: Main Project Features: Positions held: Activities performed	
Name of assignment or project: Year: Location: Client: Main Project Features: Positions held: Activities performed:	

Name of assignment or project: Year: Location: Client: Main Project Features: Positions held: Activities performed:	
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Name of assignment or project: Year: Location: Client: Main Project Features: Positions held: <b>Activities performed:</b>	
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Name of assignment or project: Year: Location: Client: Main Project Features: Positions held: Activities performed:	
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**8. List of Key Publications:**

**Signature of Key Personnel**

**Specialization:** \_\_\_\_\_

## **ANNEXURE - V**

### **FORMAT FOR THE CONSENT LETTER FROM TECHNICAL / DOMAIN EXPERT**

I, \_\_\_\_\_, voluntarily agree to participate in the project if (name of the bidder) is awarded the work of Preparation of DPR & Consultancy for Project Execution towards establishment of Bharatiya Kaal Avadharana Museum and Planetarium at Bhalka Tirth, Gujarat.

I understand that if I agree to participate now, I cannot withdraw from the project or refuse to work without any consequences of any kind, except under exceptional circumstances.

I understand that I can withdraw from the project, under justifiable exceptional circumstances, with a minimum of two weeks' notice, only with the approval of the competent authority at the NSCD, Ministry of Culture, Government of India.

I understand that my participation involves [outline briefly in simple terms what will be your specific work for this project, e.g., architectural planning, curatorial input, HVAC system design, Curation expert, exhibition designers, Sculpting expert etc.].

I understand that no financial or other benefit, directly or indirectly, will be given to me by the NSCD Ministry of Culture, Govt of India or its affiliated institutions for participating in this project. I also understand that I will be compensated directly by the bidder/consulting agency as per mutually agreed terms.

I understand that in any official report on the results of this project, my identity will remain anonymous unless specified by NSCD, and no individual credit will be directly attributed to me unless otherwise agreed.

I understand that I will have no claim on the content, intellectual property, or documentation that I will contribute to this project in my capacity as an expert.

I understand that I am free to contact any of the people involved in the project to seek further clarification and information.

Signature:

Name and Designation of Expert:

Signature & Seal of the Bidder:

**Declaration for Non-Blacklisting**

We [Insert name and address of the Vendor] solemnly declare that we will abide by any penal action such as disqualification or blacklisting or determination of contract or any other action deemed fit, taken by, the Department against us, if it is found that the statements, documents, certificates produced by us are false/fabricated.

We hereby declare that I/we have not been blacklisted/debarred/Suspended/ demoted in any Government Department in any State due to any reasons.

[Insert name and address of the Vendor with stamp and date]

Signature of the Authorized Personnel

Name: \_\_\_\_\_

Designation: \_\_\_\_\_ Company: \_\_\_\_\_

**EMD & BID SUBMISSION DETAILS****1. Earnest Money Deposit (EMD)**

As per the RFP, all bidders are required to submit an Earnest Money Deposit (EMD) of ₹24,00,000/- (Rupees Twenty-Four Lakhs only). This can be submitted in any of the following formats:

**Accepted Modes of EMD Payment:**

Demand Draft / Pay Order / Banker's Cheque from any Nationalized / Scheduled Bank, drawn in favour of **"National Science Centre Delhi"** payable at New Delhi or through RTGS/NEFT as per details below:

<b>Name of the Account Holder</b>	<b>National Science Centre Delhi</b>
<b>Account No.</b>	<b>2417101004100</b>
<b>IFSC Code</b>	<b>CNRB0002417</b>
<b>Branch</b>	<b>6, Bhagwan Das Road, New Delhi</b>
<b>Bank Name</b>	<b>CANARA BANK</b>

Bank Guarantee, valid for at least 6 months from the last date of bid submission.

Note:

- EMD in the form of bank guarantee should be drawn in favour of National Science Centre, Delhi and the physical instrument must be submitted to the Tender Inviting Authority before the opening date and time of the technical bid.
- EMD Exemption: Micro and Small Enterprises (MSEs) registered with the Ministry of Micro, Small & Medium Enterprises under the Udyam/MSME scheme, and Start-ups recognized by the Department for Promotion of Industry and Internal Trade (DPIIT), are exempt from payment of EMD. Bidders claiming exemption must submit a self- attested copy of their valid Udyam/MSME Registration Certificate or DPIIT Start-up Recognition Certificate, clearly indicating the enterprise's category, registration number and validity as on the date of bid opening. Exemption applies only to individual MSEs (manufacturing/service) and valid DPIIT Start-ups, and not to trading entities.
- In absence of EMD due to exemption provided to MSMEs, the Bid Security Declaration Form (**Annexure – VIII**) should be submitted / uploaded.

**2. BID SUBMISSION FORMAT**

The bid must be submitted through the e-Procurement portal using the Two-Envelope System:

**A. TECHNICAL BID ENVELOPE**

<b>Sl. No</b>	<b>Document</b>	<b>RFP Annexure Ref.</b>
1	Digitally signed e-Tender document (including corrigenda)	-
2	Applicant's Information Sheet	Annexure-I
3	Financial Statements (last 3 FYs)	Annexure-II
4	Work Experience details with project certificates	Annexure-III
5	CVs of Key Personnel	Annexure-IV
6	Format for the Consent Letter from Technical / Domain Expert	Annexure-V
7	Declaration for Non-Blacklisting	Annexure-VI
8	EMD & Bid Submission Details	Annexure-VII

9	Bid Security Declaration	Annexure- VIII
10	General Declaration Form	Annexure-IX
11	Self-attested statutory documents (PAN, GSTIN, etc.)	-

Note: One hard copy and one soft copy of the Technical Presentation must be submitted to NSCD.

## **B. FINANCIAL BID ENVELOPE**

The Financial Bid must be submitted online in the .XLS format provided with the tender.  
The Financial Bid Format is as given below:

### **PRICE BID FORMAT**

No.	Item Description	Qty.	Unit	Basic Rate (INR)	GST (@18%)	TOTAL inclusive of GST
1.	Preparation of DPR & Consultancy for Project Execution of Bharatiya Kaal Avadharana Museum and Planetarium at Bhalka Tirth, Gujarat as per the Scope of Work	01	Lumpsum			

**BID SECURITY DECLARATION FORM**

Date: \_\_\_\_\_

To  
The Director  
National Science Centre Delhi  
33, Block-GN, Sector-V, Salt  
Lake,  
Kolkata-700091

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids for **“Preparation of DPR & Consultancy for Project Execution towards establishment of Bharatiya Kaal Avadharana Museum and Planetarium at Bhalka Tirth, Gujarat”** (RFP / NIT No. \_\_\_\_\_, dated\_\_\_\_\_) must be supported by a Bid Security Declaration.
2. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of three (3) years from the date of notification if I/We are in breach of any obligation under the bid conditions, because I/We:
  - 2.1 have withdrawn, modified, or amended, or have impaired or derogated from the bid during the period of bid validity specified in the Form of Bid; or
  - 2.2 having been notified of the acceptance of our Bid by the Purchaser during the period of bid validity,
    - (i) fail or refuse to execute the Contract, if required, or
    - (ii) fail or refuse to furnish the Performance Security, in accordance with the RFP terms.
3. I/We understand this Bid Securing Declaration shall cease to be valid if I/We are not the successful Bidder, upon the earlier of (i) receipt of your notification of the name of the successful Bidder; or (ii) thirty (30) days after the expiration of the validity of my/our Bid.
4. Signature of Authorised Person with Company Seal:

Name: \_\_\_\_\_ Designation: \_\_\_\_\_

Company: \_\_\_\_\_

Note: In case of a Joint Venture / Consortium, this Bid Security Declaration must be signed by all partners of the Joint Venture / Consortium submitting the bid.

**GENERAL DECLARATION FORM**

1. I/We, \_\_\_\_\_ Son/Daughter/Wife of Shri \_\_\_\_\_ Proprietor/Director/Authorized Signatory of \_\_\_\_\_ the Bidder mentioned above, am/are competent to sign this declaration and execute this tender document.
2. I/We have carefully read and understood all the terms and conditions of the RFP and undertake to abide by them.
3. The information/documents furnished along with the application are true and authentic to the best of my/our knowledge and belief. I/We am/are aware that furnishing any false information/fabricated document would lead to rejection of my/our bid at any stage and may also attract legal action.
4. I/We do hereby declare that the entries made in the above application are true to the best of my/our knowledge and also that we shall be bound by the acts of our duly constituted attorney.
5. I/We understand that the submission of this bid does not guarantee the awarding of the contract. I/We further understand that if any information submitted by me/us is found to be incorrect either before or after the award of contract, the NSCD, Government of India, reserves the right to summarily reject the bid, cancel the contract, or revoke the same with forfeiture of EMD/Security Deposit and may also debar us from participating in future tenders.
6. I/We do hereby certify that:
  - A. No extra conditions have been quoted in this e-tender.
  - B. Neither I/We nor any of our representatives are related to any employee of the NSCD or any of its associated offices.
  - C. Our firm is not involved in any litigation or arbitration with the NSCD during the last 5 (five) years.
  - D. Our firm is not blacklisted by any department under the Government of India or any State Government.

Date: \_\_\_\_\_

Signature of Applicant(s): \_\_\_\_\_ Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal & Address: \_\_\_\_\_



**FORMAT OF AGREEMENT**

ARTICLES OF AGREEMENT for the work of **“Preparation of DPR & Consultancy for Project Execution towards establishment of Bharatiya Kaal Avadharana Museum and Planetarium at Bhalka Tirth, Gujarat”** (hereinafter called the "Job") made on \_\_\_\_\_ day of \_\_\_\_\_, 202\_ between **National Science Centre Delhi**, Pragati Maidan near Gate no.-1, Bhairon Marg, New Delhi-110001 hereinafter referred to as **“NSCD”** which expression shall include its successors and assigns on the One Part

AND

\_\_\_\_\_, hereinafter called the **“CONSULTANT”** which expression shall include their respective heirs, executors, administrators, and assigns on the other Part.

WHEREAS NSCD being desirous of having **Preparation of DPR, Curation & Consultancy for Project Execution towards establishment of Bharatiya Kaal Avadharana Museum and Planetarium at Bhalka Tirth, Gujarat** mentioned, enumerated or referred to in the RFP document including Completion Schedule of the job has called for proposal and submitted their offer.

- A. The CONSULTANT/Agency has examined the Job specified in Bid Document (RFP) of NSCD and has satisfied himself by careful examination before submitting his proposal as to the nature of the Job and local conditions, the nature and magnitude of the Job, the availability of manpower and materials necessary for the execution of Job and has made local and independent enquiries and obtained complete information as to the matters and thing referred to, or implied in LOI or having any connection therewith and has considered the nature and extent of all probable and possible situations, delays, hindrances or interferences to or with the execution and completion of the Job to be carried out under the Agreement, and has examined and considered all other matters, conditions and things and probable and possible contingencies, and generally all matters incidental thereto and auxiliary thereof affecting the completion of the Job and which might have included him in making his proposal.
- B. The RFP document with all its annexures and LOI including Completion Schedule of Job and Letter of Acceptance of proposal form part of this Agreement though separately set out herein and are included in the expression Agreement wherever herein used.

AND

WHEREAS, the **NSCD**, having accepted the offer of the **Consultant /agency** as most competitive, has decided to appoint them consultant for **rendering consultancy services relating to the work of Preparation of DPR & Consultancy for Project Execution towards establishment of Bharatiya Kaal Avadharana Museum and Planetarium at Bhalka Tirth, Gujarat** at the values stated in bid and finally

approved by NSCD upon the terms and subject to the conditions of Agreement **and have issued a Letter of Intent** vide letter no.

\_\_\_\_\_ dated \_\_\_\_\_ **to which the Consultant has submitted their acceptance vide their letter dated** \_\_\_\_\_ **and deposited** with the NSCD a bank guarantee no.

\_\_\_\_\_ dated \_\_\_\_\_ valid till \_\_\_\_\_ of Rs. \_\_\_\_\_/- as performance security (@5% of the estimated value) of this agreement as provided in the said conditions.

NOW THIS AGREEMENT WITNESSETH AND IT IS HEREBY AGREED AND DECLARED AS FOLLOWS:

1. In consideration of the payment to be made to the CONSULTANT for the Job to be executed by him the agency hereby covenants with NSCD that the CONSULTANT shall and will duly provide, execute and complete the said Job and shall do and perform all other acts and things in the Agreement mentioned or described or which are to be implied there from or may be reasonably necessary for the completion of the said Job and at the said times and in the manner and subject to the terms and conditions or stipulations mentioned in the Agreement.
2. In consideration of the due provision execution and completion of the said Job, NSCD does hereby agree with the Agreement that NSCD will pay to the CONSULTANT the respective amounts for the Job actually done by him and approved by NSCD at the amount specified in this LOI, such payment to be made at such time in such manner as provided for in the Agreement and LOI.
3. The extant terms and conditions as mentioned in the RFP published in this regard, the Letter of Intent, Work Order and any instructions given thereon shall govern the scope of this agreement and shall be part of this agreement.
4. All disputes and differences of any kind whatever except as included under Clause 2 of General Conditions of contract appended herewith, arising out of or in connection with the contract on the carrying out of works (whether during the progress of the work or after their completion and whether before or after the determination, abandonment or breach of the contract) shall be referred to arbitration. In case of any legal dispute, other than the arbitration, the court of jurisdiction shall be at the place written in the first line of this agreement.
5. The provisions of the Arbitration & Reconciliation Act 1996 or any statutory modification or re-enactment thereof and of the rules made there under for the time being in force shall apply to arbitration proceedings.

In witness whereof the parties have executed these presents in the day and the year first above written.

Signed and delivered for and on behalf of

Signed and delivered for and on behalf of  
**\_National Science Centre Delhi**  
**Pragati Maidan near Gate no.-1**  
**Bhairon Marg, New Delhi-110001**

---

**Date:**

**Place: New Delhi**

IN PRESENCE OF

1.

1.

2.

2.

**NON-DISCLOSURE AGREEMENT**

(To be submitted on INR 100 value Non-Judicial Stamp paper)

This Non-Disclosure Agreement ("Agreement") is entered into on [Date] ("Effective Date") between the National Science Centre, Delhi, a unit of National Council of Science Museums under Ministry of Culture, Government of India, having its office on Bhairon Road, New Delhi - 110001, hereinafter referred to as the "Disclosing Party," and [Bidder Name], having its office at [Bidder Address], hereinafter referred to as the "Receiving Party," collectively referred to as the "Parties."

WHEREAS, the Disclosing Party intends to share certain confidential and proprietary information with the Receiving Party for the purpose of participating in the Request for Proposal (RFP) No: \_\_\_\_\_ ("Project Purpose"), which involves sensitive details of the site, project information etc.;

WHEREAS, it is imperative that all shared information remains confidential;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. Interpretation
  - a) References to clauses are to clauses of this Agreement.
  - b) The term "person" includes any individual, company, corporation, government, or other legal entity, whether or not having separate legal personality.
  - c) A reference to any statute or statutory provision includes any amendments, modifications, or re-enactments thereof.
  - d) References to times are to Indian Standard Time.
  - e) All headings and titles are inserted for convenience only and do not affect the interpretation of this Agreement.
  - f) In case of ambiguities, specific clauses prevail over general clauses, and provisions in this Agreement prevail over any schedules unless expressly stated otherwise.
2. Scope of the Agreement

This Agreement governs all confidential and proprietary information disclosed by the Disclosing Party to the Receiving Party, including but not limited to floor diagrams, photographs, specifications, and other site details of the project and concepts, identified in writing or otherwise as confidential. Such Confidential Information may be communicated in writing, orally, through visual observation, or by any other tangible or intangible means.
3. Obligations of the Receiving Party

The Receiving Party shall:

  - (i) Use the Confidential Information only for the Project Purpose.
  - (ii) Use the same degree of care as it normally exercises to protect its own proprietary information, taking into account the nature of the Confidential Information
  - (iii) Grant access to Confidential Information only to employees on a "need to know" basis and restrict such access as and when not necessary to carry out the Project Purpose, Comply with the provisions of this Agreement in handling Confidential Information;

- Reproduce Confidential Information only to the extent essential to fulfilling the Project Purpose,
- (vi) Disclose the Confidential Information to its consultants/contractors or any third parties on a "need to know" basis, provided that by doing so, the Receiving Party agrees to bind such consultants/contractors to terms at least as restrictive as those stated herein. The Receiving Party upon making a disclosure under this clause shall advise the consultants/contractors of the confidentiality obligations imposed on them by this clause –
  - (vii) Upon the Disclosing Party's request, either return to the Disclosing Party the Confidential Information or certify to the Disclosing Party that all media containing Confidential Information have been destroyed and won't be disclosed. Provided, however, that an archival copy of the Confidential Information may be retained in the files of the Receiving Party's counsel, solely for the purpose of proving the contents of the Confidential Information
  - (viii) Not remove any of the Disclosing Party's Confidential Information from the premises of the Disclosing Party without prior written approval.
4. Exceptions to Confidential Information
- The obligations in Clause 3 shall not apply to Confidential Information that the Receiving Party can demonstrate:
- (i) Was independently developed by or for the Receiving Party without reference to the Confidential Information, or was received without restrictions.
  - (ii) Has become generally available to the public without breach of confidentiality obligations by the Receiving Party.
  - (iii) Was in the Receiving Party's possession without restriction or was known by the Receiving Party without restriction at the time of disclosure.
  - (iv) Is disclosed with the prior written consent of the Disclosing Party.
5. Ownership of Confidential Information
- a) The Receiving Party acknowledges that all Confidential Information is owned solely by the Disclosing Party (or its licensors) and that unauthorized disclosure or use would cause irreparable harm and significant injury, the extent of which may be difficult to ascertain.
  - b) By disclosing the Confidential Information or executing this Agreement, the Disclosing Party does not grant any license, explicitly or implicitly, under any trademark, patent, copyright, trade secret, or other intellectual property right.
  - c) The Disclosing Party disclaims all warranties regarding the Confidential Information, including warranties of accuracy, utility, or non-infringement of intellectual property rights.
6. Term
- This Agreement shall remain in effect until the Disclosing Party gives written permission to waive the confidentiality requirement.
7. Dispute Resolution
- a) Any dispute arising under this Agreement shall be resolved through arbitration under the Arbitration and Conciliation Act, 1996, with the arbitrator appointed by mutual consent of the Parties. The arbitration proceedings shall be held in New Delhi.
  - b) The arbitration award shall be final and binding, subject to legal remedies available under the law.

- c) The Disclosing Party may seek immediate injunctive relief to enjoin any breach of this Agreement, in addition to other legal or equitable remedies.
8. No Partnership  
This Agreement shall not be construed to create any association, joint venture, partnership, or agency relationship between the Parties, nor does it grant either Party the authority to bind the other.
9. Notices  
Any notice or communication under this Agreement shall be in writing and delivered by hand, recognized courier, registered post, email to:  
a) Disclosing Party: National Science Centre, Near Gate No.4, Pragati Maidan, Bhairon Road, New Delhi-110001, Attn: [Director, National Science Centre, Delhi], Email:[nscdl01@gmail.com]  
b) Receiving Party: [Bidder Name], [Bidder Address], Attn: [Contact Person], Phone:  
c) [Phone], Fax: [Fax No.]
10. Language  
All notices, communications, and documentation relevant to this Agreement shall be in writing and in the English language.
11. Governing Law  
This Agreement shall be governed by and construed in accordance with the laws of India, with exclusive jurisdiction of the courts in New Delhi.
12. Miscellaneous  
a) This Agreement may only be amended in writing signed by both Parties.  
b) No waiver of any provision or breach of this Agreement shall be effective unless made in writing and signed by the waiving Party.  
c) This Agreement is binding upon and inures to the benefit of the Parties and their respective successors and permitted assigns.

Signature of Authorized Signatory with official seal.